**Las Sendas Elementary PTO Meeting Minutes:**

April 29, 2019

Las Sendas Elementary School Parent-Teacher Organization (PTO) met in regular session in the media center at Las Sendas Elementary (LSE) 3120 N. Red Mountain RD on April 29, 2019. Meeting was called to order at 4:21 pm.

**Approval of March Meeting Minutes will occur at the May general meeting.**

**Treasurer’s Report:**  Emily Scanlan

Emily Scanlan reviewed the PTO budget and explained the Balance Sheet. PTO has a balance of $50,752.49 with an operating balance after encumbering funds of $10,064.13. The media center has a balance of $5,102.43.

**Principal’s Report:**

Mr. Kaczmarek said the auction was fabulous and are blessed to have such a great event. He thanked the PTO for all their support and said he knows we’ll have a great next year. He thanked the PTO for what we have done and what we will do on the future.

**Review of April:**  **Jennifer Berkshire**

Gas leaks and firetruck parades won’t stop us! The auction was a huge success despite starting 2 hours late. We are waiting on the Pavilions to provide an invoice. There is a possibility our night might be covered under their insurance claim. Our expenses came to about $7,000.00. We were able to get $3,000.00 in sponsors which paid for the casino tables and then some. We had about $3,000.00 in ticket sales (raffle and auction). The GiveSmart collection was about $30,000.00! Our school really rallied together to have a successful evening! The auction line item on the treasurer’s report will be cleared at the May meeting after we hear from the Pavilion.

**Fundraising:**  **Jennifer Berkshire for Cynthia Watts**

1. Our last Box Tops contest deadline is quickly approaching. May 15, 2019 is the deadline and the winning class will have a donut party!
2. We are still waiting on the winner and total from the March Papa John’s Dining Night Out (DNO).
3. Firehouse Subs DNO was last week and we are waiting on that total.
4. The next DNO is at Papa John’s Pizza on May 10, 2019 from 9:30 am – 12:00pm.
5. To celebrate the end of school we will have a DNO at Golden Spoon on May 16, 2019 from 11:00am – 9:00pm.
6. The clothing drive for Sunshine Acres was a huge success. We had almost 2,300 pounds of items. This was probably the biggest one to date! We are waiting on the amount.
7. We received our first deposit from Chalkboard for $63.42.

**New Business:** Jennifer Berkshire

1. Kindergarten Roundup will be May 21, 2019, the same day as Step-up Day. The incoming kindergarteners will meet in the media center at 8:00am and then tour the kindergarten classrooms. The PTO will be there to welcome new families.
2. Yearbooks are ordered and will be delivered the last week of school.
3. We are presenting some changes to the bylaws. These changes are made at the request of the incoming nominees for the PTO Board. A vote will be taken next month to approve these changes. Instead of having 3 VP positions, they are creating a cabinet. The positions of the president and treasurer will remain the same. The cabinet, treasurer, president and principal will make up the executive board.
4. Teacher Appreciation Week is coming up and we have some great things planned. Motion to encumber $500.00 for Teacher Appreciation Week. Motion to encumber $500.00 for Teacher Appreciation Week was made by Mrs. Ashley Brineholt. Second by Ms. Lombardi. Motion passed.
5. PTO supports the celebration of the 6th graders leaving our school and moving into junior high school. Motion to encumber $500.00 for 6th grade graduation was made by Mrs. Junkes. Second by Eaton. Motion passed
6. Brain Pops options. The price has increased $300.00 from $1,200.00 last year to $1,500.00. Limited access for $175.00 per teacher is available. Discussion was had and the conclusion was that students pay about $10.00 each if the teachers want this service. This is similar to the newspaper subscriptions and Newsella currently in use. It will now be up to the individual teacher to purchase access to Brain Pop.
7. It is time for Mr. K’s annual fertilizer request. $850.00 will allow the school grounds to be fertilized now and through the summer so the school yards will look great throughout the year. Motion to encumber $850.00 for fertilizer was made by Mrs. Silva. Second by Mr. Coucci. Motion passed.
8. A request has been made to gift the PTO safe to the school office for their use. The PTO has a safe in the kid’s corner room. We haven’t used it in many years. The school’s safe is in a cabinet in the floor with a heavy door. It is very cumbersome and practically dangerous. The PTO can use this safe with the office staff if a need arises. Motion to approve the gift was made by Mrs. Silva. Second by Mrs. Alber. Motion passed.
9. The PTO houses the funds for the 1st grade memory plates. Motion to encumber $852.78 for the cost of the plates and $15.00 for shipping. $830.00 has already been collected. Motion to encumber $867.78 was made by Mrs. Alber. Second by Mrs. Nicole Kock. Motion passed.
10. The Special Education Department (SPED) requests have been made. Motion to encumber $1,000.00 to purchase manipulatives and equipment for SPED. Motion to encumber $1,000.00 for SPED was made by Mrs. Junkes. Second by Mrs. Anders. Motion passed.
11. We are excited to present our nominees for the 2019/2020 PTO Board as a slate.

President: Nicole Kuck

Cabinet: Kristen Cherry

Rachel Faraoni

Cyndi Fila

Abby Sink

Treasurer: Tracy Holmes

These nominees will start on June 1, 2019 (pending approval of the bylaws on May 13, 2019). Motion to approve the nominees was made by Mrs. Silva. Second by Mrs. Anders. Motion passed.

**General Housekeeping**: None

**Raffle:** The raffle for tickets to Butterfly Wonderland was won by Ms. Lombardi. A Burt’s Bees gift was presented to the new PTO Board.

**Upcoming Events**:

May 6-10 – Teacher Appreciation Week

May 10 – Papa John’s DNO

May 16 – Golden Spoon DNO

May 13 – PTO meeting

**Next PTO meeting will be March, 25 2018 at 4:15pm in the media center.**

**Meeting Adjourned**

Motion to adjourn the meeting made by Ms. Lombardi. Second by Mr. Coucci. Motion passed. The meeting was adjourned at 4:50 pm.