**Las Sendas Elementary PTO Meeting Minutes:**

December 18, 2017

Las Sendas Elementary School Parent-Teacher Organization (PTO) met in regular session in the media center at Las Sendas Elementary, 3120 N. Red Mountain RD on December 18, 2017. Meeting was called to order at 4:05pm.

**Roll Call:** Jennifer Berkshire

**Approval of September Meeting Minutes:** Jennifer Berkshire

Motion to approve November 2017 minutes as written was made by Dawn Silva. Second by Regina Keenan. Motion passed.

**Treasurer’s Report:** Jennifer Casey

Jennifer Casey presented the Treasurer’s report. We have $39,514.32 in our account. Our working balance is $29,414.39.

**Review of November:**

1**.** The Holiday Shoppe and Dance was a lot of fun and a huge success! The shop profited over $1,000 and the dance profited $683.22. We had a total profit of $1,838.03 for this event. We sold out of 2 days of donated donuts, 40 pizzas, and 175 cups of hot chocolate. Next time we have a dance we will include on the flyer that it is not a drop off event. Parents must stay with students.

2. Pacino’s dining Night Out raised $310.00.

**Principal’s Report:**

Mr. Kaczmerek was present. He had nothing to report.

**New Business:**

1. Fundraising Update:Jenny Okland

 a. Teachers are beginning to get their wish list items from Year of the Teacher donations. We will be fulfilling wish lists through May 1, 2018. Whatever money is left in the Year of the Teacher account will be unencumbered. We were able to get many items on sale since it was the holiday season.

 b. As of this meeting the current classes that are in the running for the Box Tops pizza party are as follows: Pape-405, Sears-310, and Rose-229. The contest ends on December 22, 2017.

 c. We will be partnering with Jersey Mike’s during their grand opening. Flyers will be sent home from January 10 through 14, 2018. Turn in your flyer and earn money for the PTO! Look for the flyers in the Wednesday envelopes. There will be more flyers available in the school office

 d. Nando’s Dining Night Out is January 24, 2018, all day. We will be picking up the teachers’ lunch orders and delivering them to school.

 e. Papa John’s Dining Night Out raised $200.00 and the winner of the pizza party is Mrs. Lazier’s class.

 f. Breakfast with Santa raised $221, our biggest amount to date!

2. Motion to encumber $132.78 for the holiday dance. We needed more pizzas. A motion to approve $132.78 for the holiday dance was made by Mrs. Regina Keenan. Second by Mrs. Tiffany Manley. Motion passed.

3. Motion to encumber $140.03 for printing of the spring Wednesday envelopes. A motion to approve the $140.03 for Wednesday envelope printing was made by Mr. Tim Lorenzen. Second by Mrs. Dawn Silva. Motion passed.

4. Motion to encumber $648.00 for bricks. The PTO board will install the bricks to save money. A motion to approve the $648.00 was made by Mr. Scott Hawkings. Second by Mr. Lorenzen. Motion passed.

**Upcoming Events:**

December 22, 2018 Early Release and Winter Break

January 8, 2018 School Resumes

January 10-14, 2018 Jersey Mike’s Fundraiser

January 24, 2018 Nando’s Dining Night Out

The next PTO meeting will be January 29, 2018 at 4pm in the media center.

**Motion to adjourn:**

A motion to adjourn the meeting was made by Mrs. Silva and second by Mr. Lorenzen. Motion passed and the meeting was adjourned at 4:16 pm.