**Las Sendas Elementary PTO Meeting Minutes:**

February 25, 2019

Las Sendas Elementary School Parent-Teacher Organization (PTO) met in regular session in the media center at Las Sendas Elementary (LSE) 3120 N. Red Mountain RD on January 25, 2019. Meeting was called to order at 4:15 pm.

**Approval of January Meeting Minutes:** Jennifer Berkshire

Motion to approve January 2019 minutes was made by Mrs. Silva. Second by Mrs. Reis. Motion passed.

**Treasurer’s Report:** Jennifer Berkshire for Emily Scanlan

Jennifer Berkshire reviewed the PTO budget and explained the Balance Sheet for Emily Scanlan who was absent. PTO has a balance of $36,551.07 with an operating balance after encumbering funds of $9,867.12. The media center has a balance of $10,137.36.

**Principal’s Report:**

Mr. Kaczmarek had nothing to report.

**Review of February:** Jennifer Berkshire

1. Cupid’s Cards was a lot of fun. Nessreen at Sweet YummyNess did a fantastic job with the cookies.
2. The Lego 2 Movie was funny and a great time spent with our friends. Sadly, we did not sell as many tickets as anticipated and we were in the red $600.00. This was not meant to be a fundraising activity.

**Fundraising:**  Jennifer Berkshire for Cynthia Watts

1. Barro’s Pizza was yet another successful Dining Night Out (DNO). We are waiting on totals.
2. The Box Tops contest goes through March 22 and the winning class will win a cupcake party!
3. The next DNO is at Papa John’s Pizza on March 22, 2019 and runs all day from 9:30 am – 12:00 am.

**Events:** Courtney Baker

1. The Spring Fling is this Saturday March 2, 2019 from 12:00 pm–4:00 pm. Please encourage your families not only to volunteer some of their time at one of our booths, but come and enjoy this huge fantastic event. It’s supposed to be 73 degrees F on Saturday! We need 40-50 volunteers 7th grade and up.

**New Business:** Jennifer Berkshire

1. Penny wars was a huge success. The media center is donating $2,500.00 to the orchestra department and $2,500.00 to the band department. Currently those funds are in the media center account. For ease we would like a motion to move $5,000.00 to the PTO account so we can make the desired purchases. A motion to move $5,000.00 from the media center account to the PTO account was made by Mrs. Eaton. Second by Ms. Lombardi. Motion passed
2. Nomination forms for next year’s board are being put together and will be in the front office and on the website by the end of the week. Nomination forms must be submitted by March 30, 2019 and elections will be held April 30, 2019. Teachers will you please send out a notice to parents about nomination forms for next year’s board.
3. We will be modifying the bylaws. This is the 30-day official notice of changes. The approval of the changes will take place at the March meeting.
4. We are tabling the SPE department requests until next month.
5. Auction Update: Basket donations are due by March 27, 2019. Completed baskets will be picked up by the PTO on March 29, 2019. Forms went out for parent volunteers. Please encourage your parents to participate and contribute.
6. Motion to encumber $15.00 for last minute Suzuki donations. Motion to encumber $15.00 for Suzuki donations was made by Mrs. Silva. Second by Ms. Lombardi. Motion passed.
7. Motion to encumber $119.94 for cupid’s cards. Motion to encumber $119.94 for cupid’s cards was made by Mrs. Reis. Second by Ms. Lombardi. Motion passed.
8. Motion to encumber $23.34 for the Lego 2 Movie Night. Motion to encumber $23.34 for the Lego 2 Movie Night was made by Mrs. Zima. Second by Ms. Lombardi. Motion passed.
9. Motion to encumber $38.87 for speakers. Mr. Kaczmarek requested three new speakers be purchased to add to various classrooms. Motion to encumber $38.87 for new speakers was made by Mrs. Reis. Second by Ms. Lombardi. Motion passed.
10. Drama club is winding up their last rehearsals. The play, The Wizard’s New Groove will take place on March 5 and 7 in the multipurpose room. Motion to encumber $245.00 for the drama club. There were new registrations that came in since the last meeting. Motion to encumber $245.00 for the drama club was made by Mrs. Silva. Second by Mrs. Micela. Motion passed. Dress Rehearsal is March 5, 2019 at 5:30 pm. The performance is March 7, 2019 at 6:00 pm.

**General Housekeeping**: None

**Raffle:** Pick a number between 1 – 100. The person closest to the number without going over wins a prize. Mrs. Silva won a We Can’t Wait Until Summer Bag.

**Upcoming Events**:

March 2 – Spring Carnival

March 11- 15 Spring Break

March 22 – Papa John’s Dining Night Out

March 25 – PTO meeting

**Next PTO meeting will be March, 25 2018 at 4:15pm in the media center.**

**Meeting Adjourned**

Motion to adjourn the meeting made by Ms. Lombardi. Second by Mrs. Eaton. Motion passed. The meeting was adjourned at 4:45 pm.